



Hood River Valley Parks and Recreation District Regular Board Meeting
Wednesday, February 21, 2024, at 6:00 pm
Hood River Aquatic Center
<https://us02web.zoom.us/j/88417374058>
Or Telephone: Dial 1 253 215 8782
Webinar ID: 884 1737 4058

Regular District Board Meeting Call

Regular Meeting to Order

Comments from the General Public (3 minutes per person, per subject, Maximum 30 minutes public comment taken)

Review Minutes

1. **January 10, 2024 - Special Board Meeting Minutes**
Action: Consider a motion to approve the January 10, 2024 meeting minutes.
2. **January 17, 2024 – Regular Board Meeting Minutes**
Action: Consider a motion to approve the January 17, 2024 meeting minutes.
3. **January 24, 2024 – Special Board Meeting Minutes**
Action: Consider a motion to approve the January 24, 2024 meeting minutes.
4. **February 6, 2024 - Special Board Meeting Minutes**
Action: Consider a motion to approve the February 6, 2024 meeting minutes.

Regular Business

5. **Resolution 23/24 #3** Hickok (10 mins)
Action: Consider Approving the Resolution 23/23 #3: “A Resolution of Hood River Valley Parks and Recreation District Calling a Measure Election for General Obligation Bonds; And Related Matters.”
6. **Resolution 23/24 #4**
Action: Consider Approving the Resolution 23/24 #4: “A Resolution Calling for an Election within Hood River Valley Parks and Recreation District (Hood River County, Oregon) Referring to the Voters a Measure Imposing a 5-Year Local Option Levy for Operations and Adopting a Ballot Title.”
7. **Strategic Planning** Hickok (30 mins)
Action: Review and Discuss

Reports (*informational, no action needed*)

8. Finance Report Hickok (5 mins)
9. Directors Report Hickok (10 mins)
10. Aquatics Report and Facility Tour Kriskewic (20 mins)

Executive Session

Executive Session, if necessary per ORS 192.660 (The District Board will now meet in executive session. All members of the audience are asked to leave the room. No decision may be made in executive session. At the end of the executive session, we will return to open session and welcome the audience back into the room.)

Adjourn



Hood River Valley Parks and Recreation District Special Work Session
Wednesday, January 10th, 2024, at 6:00 pm
Hood River Aquatic Center

In Attendance:

Board: Anna Cavaleri, Mike Howard, Christy Christopher, Nan Noteboom, Martha Ortega-Verduzco

Staff: Mark Hickok, Marcie Wily, Kelsey Barnes

Public: Jim Klaas, Carolyn Welty-Fick, Brian Hackett, Lorrie Epstein, Liz Hartge, and Samuel Murillo (zoom)

President Noteboom called the special meeting to order at 6:02 pm.

1. May 2024 Bond and Levy Outreach

Hickok welcomed the group interested in helping with the campaign and began by giving a little background on the work to date. Hickok explained the proposed bond and levy in the May 2024 election. If approved, the 25-year bond will be used for capital projects: a new Aquatic and Community Center; development of Westside Park; acquisition of Parkdale Park; trail enhancements; a new park shop; and maintenance equipment. The Levy will be used for operating these new facilities, including staffing, programming, outreach and scholarships, and general maintenance. He then gave a brief history of the Parks District and explained why the district needs more tax funding to survive. The district is currently operating on a local tax rate of \$0.3498/1000, which is one of the lowest tax rates of any other parks district in the state. The district operates eight parks, six trails, and an aquatic center with limited staff. The district will need additional operation dollars to support the growth of the community and its needs. If approved the levy would go towards staffing, programming, outreach and scholarships.

a. Project Plan

- i. Christopher presented the timeline for the campaign plan that will need to be completed by early April.
- ii. The Political Action Committee (PAC) will need a director and a treasurer. The urgency to get the PAC filed is important so it can start collecting funds for the campaign.
- iii. To avoid having a quorum only two board members (Christopher and Noteboom) will be working closely with the PAC.

b. Political Action Committee Update & Volunteer Outreach

- i. Noteboom gives the PAC update. The PAC needs to choose a campaign name and slogan.
- ii. There will be a fundraising dinner for the HRVPRD campaign at Celilo on Sunday, April 7th. All proceeds minus the basic food and staffing costs will go to the PAC.
- iii. Liz Hartge volunteered to be the PAC Director, and Carolyn Welty-Fick volunteered to be the PAC treasurer.

2. Projection Update and Check-in

a. Estimates

- i. Hickok presented the various financial estimates for the new facility the district plans to build if the Bond passes. The current construction costs and inflation rates are high. Hickok noted that these are just estimates and the price may likely increase by the time construction starts.

b. Aquatic and Community Center Location Survey

- i. The Parks District recently reached out to the city to consider building its new facility near Jackson Park. The proposal included building a new community center and pool by Jackson Park and moving Collins Field and Tsuruta Courts to alternate locations (Westside Park and by Golden Eagle Park). Although both areas are publicly owned land, this would include a "land swap" since the city currently owns both Collins Field and Tsuruta Courts. The city would acquire the current land of the aquatics center in the swap. The purpose of the survey is to reach out to see if the

new location of the community center would be desirable for the community. It includes considerations for locating the new community center next to Jackson Park, as well as considerations for keeping it in its current location. This survey will be available via the district's website: hoodrivervalley-parksandrec.org for anyone in or around the Hood River Valley area.

Ortega-Verduzco motioned to adjourn the meeting at 7:39 pm. Cavaleri seconded. All approved.

Approved

Date

Attest

Date

DRAFT



Hood River Valley Parks and Recreation District Regular Board Meeting
Wednesday, January 17th, 2024, at 6:00 pm
Hood River Aquatic Center

In Attendance:

Board: Anna Cavaleri, Mike Howard, Christy Christopher, Nan Noteboom, Martha Ortega-Verduzco

Staff: Mark Hickok, Marcie Wily, Kelsey Barnes, Anthony Johnston

Contractors: Monica Morris

Singer Lewak: Kathy Wilson, Joe Cassidy

Public: None

In the physical absence of President Noteboom who attended via Zoom; Secretary Cavaleri called the meeting to order at 6:05 pm.

1. Comments from General Public

None

2. Review Minutes from December 15, 2023

Noteboom motioned to approve the December 15, 2023, minutes as presented. Christopher seconded. All approved.

3. FY 2022/FY2023 Audit Report

Kathy Wilson, auditor of Singer Lewak, presented the fiscal year 2022/2023 HRVPRD audit report. The auditors reported that the financial statements, in all material, reflect the modified cash-basis financial position of the governmental activities. The audit procedures did not detect any material misstatements that would require a correction by management. Since it was the first year of having a recreation program, the budgeted estimates were a bit off from the actuals. Hickok stated that since the district is now aware of the costs associated with recreation programming these totals will be more accurate in next year's budget financial statements. Wilson complimented the staff and said that she was very impressed with the level of financial control for the size of the organization.

4. FY2024/2025 Budget Committee & Calendar

Hickok presented the Board with the Budget timeline process. The 2024/2025 budget hearing is scheduled to take place on June 19th, which became a federal holiday after the date was chosen and will need to be rescheduled to a different date.

Christopher motioned to approve the Budget Committee & Calendar upon a revision to Resolution 23/24 #1 to change the regularly scheduled board meeting of June 19th, 2024, to June 12th, 2024. Noteboom both seconded. All approved.

There is currently one vacancy for the Budget Committee of 2024/2025, and the district will advertise for and appoint a new member to fill the position before the March 20th, 2024 Board Meeting.

5. Strategic Planning

Hickok presented several estimates from Opsis Architecture for the new Aquatic and

Community Center. The options vary based on the location, size, and amenities of the facility. He showed what the proposed bond and levy rates would look like for each option. After analyzing what other parks and recreation districts in the state provide in their communities, and from what they have heard from the public through outreach and surveys, the board members had a discussion on the final bond and levy proposal.

The district proposed a concept a land swap with the city and has also publicized a survey via its website to ask the community about the land swap proposition. Wily presented the board with the results of the survey. There were two different surveys conducted based on where residents reside. The results from 241 voters inside of city limits show that 85.36% of voters are in favor of moving the new aquatic and community center near Jackson Park. 13.39% think the new aquatic center and community should be built on the aquatics center's current site. 1.26% are not in favor of building a aquatic center and community. The results from 288 voters outside of city limits (surrounding areas such as Westside Hood River, Odell, and Parkdale) were extremely close in comparison with the above showing, 84.86%, 13.73%, and 1.41%; respectively.

Hickok showed the schedule of the strategic plan moving forward. The board will present at the City Council on January 22nd, 2024 and the school board on January 23rd, 2024 to share the survey results and ask their opinion on moving the location of the new Aquatic and Community Center.

The district plans to have another meeting on January 24th, 2024 at 5:00 pm to finalize numbers, lists, and ballot language for the proposed May ballot measure.

6. Reports

Finance Report

Hickok gives the finance report. The district is about six months through the fiscal year. System Development Charges are lower than usual but expect more to come in during springtime. The Sherman house has sold which will increase revenue in the SDC account. The general fund is looking good, and revenue is at 81% of the current budget. Expenditure is overall looking good at a total of 47%, but office expenses are currently high so there will need to be some budget adjustments due to going more paperless. The recreation fund is also looking good, and revenue is exceeding expenditures by about \$70,000.

Directors Report

Due to the winter storm, the aquatic center had to shut down for a couple of days and some programs were canceled due to inclement weather. Due to the weather, the aquatic center had some maintenance issues, and the staff was wonderful about keeping everything running smoothly.

The district is working on updating the employee handbook to reflect recent additions of new regulations and updated language.

Consultants have shared their draft plans for a park at the 780 Rand Road project. The district has waived SDC fees for this project in return for the city building a ½ acre park that will be open to the public.

a. Maintenance Report

Hickok introduced Anthony Johnston, who was hired as the district's Maintenance Supervisor in October. He has been keeping up with route maintenance including blowing leaves, cleaning bathrooms, aquatic center and pool maintenance, snow

plowing, etc. He has been an awesome addition to the Parks and Recreation team and the district is happy to have him.

Howard motioned to adjourn the meeting at 8:17 pm. Noteboom seconded. All approved.

Approved

Date

Attest

Date

DRAFT



**Hood River Valley Parks and Recreation District Special Work Session
Wednesday January 24th, 2024, at 5:00 pm
Zoom Webinar**

In Attendance:

Board: Anna Cavaleri, Mike Howard, Christy Christopher, Nan Noteboom, Martha Ortega-Verduzco

Staff: Mark Hickok, Marcie Wily, Kelsey Barnes

Public: Jim Klaas, Tracy Tomashpol

President Noteboom called the meeting to order at 5:05pm.

1. Discuss Bond and Levy Rates for the May 2024 Ballot

Board members reviewed funding options and estimates for moving the pool to the Collins Field Site. Hickok asked for the board members feedback following the city council meeting where the city council expressed support of moving the pool to the Collins Field location and what else might need to be considered moving forward. Board members felt comfortable moving forward with the numbers for the bond with moving the pool and community center to the Collins Field site.

Howard made a motion to approve an estimated \$71,400,000 in general obligation bonds for the approved capital projects to put before the voters. Howard made an additional motion to approve an \$1,186,600 for an operation levy for the approved operations items to put before the voters. Cavaleri seconded. All approved.

Hickok stated that the numbers will be reviewed by bond counsel and the estimated rate will vary slightly until the bond finance advisor updates the analysis. The resolution for the bond and levy will be drafted for the next board meeting, and the group agreed to hold a special meeting February 6 go review ballot language.

Christopher motioned to adjourn the meeting at 5:21pm. Howard seconded. All approved.

Approved

Date

Attest

Date



**Hood River Valley Parks and Recreation District Special Work Session
Tuesday, February 6th, 2024, at 5:00 pm
Hood River Aquatic Center**

In Attendance:

Board: Anna Cavaleri, Mike Howard, Christy Christopher, Nan Noteboom

Staff: Mark Hickok, Marcie Wily, Kelsey Barnes

President Noteboom called the special meeting to order at 5:02 pm.

1. Board Discussion on Bond and Levy Ballot Language

With the help of Hickok and Wily, the HRVPRD board members reviewed and finalize the language for the Bond & Levy proposal that will be on the May 2024 ballot, including the title, question, and summary. The ballot language is limited to a certain number of words per item. Capital items included in the summary included design and construction of new pool and community center; development of Westside Park; acquiring and preserving park land (Parkdale Park); making trail improvements and connections; park improvements; and site improvements, demolition, etc. The levy summary listed supporting annual operating costs for new and existing facilities; restoring natural areas; providing recreation opportunities; and reducing barriers to access through outreach and scholarships.

Christopher motioned to adjourn the meeting at 5:50 pm; Howard seconded. All approved.

Approved _____ Date _____

Attest _____ Date _____

RESOLUTION 23/24#3

A RESOLUTION OF HOOD RIVER VALLEY PARKS AND RECREATION DISTRICT CALLING A MEASURE ELECTION FOR GENERAL OBLIGATION BONDS; AND RELATED MATTERS.

WHEREAS, the Board of Directors (the “Board”) of Hood River Valley Parks and Recreation District, located in Hood River County, Oregon, (the “District”) has determined that a need exists for the District to finance capital costs, as more fully described in the ballot title attached hereto as Exhibit A (collectively, the “Project”); and

WHEREAS, the District anticipates incurring expenditures (the “Expenditures”) to finance the costs of the Project and wishes to declare its official intent to reimburse itself for any Expenditures it may make on the Project from the proceeds of voter-approved general obligation bonds which may be issued as tax-exempt obligations in multiple series; and

WHEREAS, ORS 266.512 subject to voter approval, authorizes the District to contract bonded indebtedness to provide funds to finance the costs of the Project;

NOW, THEREFORE, the Board of Directors of Hood River Valley Parks and Recreation District, located in Hood River County, Oregon, resolves as follows:

1. The measure election is hereby called for the purpose of submitting to the electors of the District the question of authorizing general obligation bonds in the name of the District in a principal amount not to exceed \$72,250,000 (the “Bonds”). Bond proceeds will be used to finance the Project.

2. The measure election hereby called shall be held in the District on the 21st day of May, 2024.

3. The District authorizes the Board President, District Director (each an “Authorized Representative”) or designee of any of those officials to finalize the ballot title in substantially the form attached hereto as Exhibit A but with such changes as the Authorized Representative shall approve (the “Ballot Title”), to submit the Ballot Title and explanatory statement, if required.

4. The Authorized Representative shall cause Form SEL 805 to be delivered to the Election Officer of Hood River County, Oregon (the “Election Officer”) not later than March 1, 2024 (eighty-one (81) days prior to the election date). The Authorized Representative shall also cause Form SEL 803 to be delivered to the Election Officer not later than March 21, 2024 (sixty-one (61) days prior to the election date).

5. The District hereby declares its official intent pursuant to Treasury Regulation Section 1.150-2 to reimburse itself with the proceeds of the Bonds for any of the Expenditures incurred by it prior to the issuance of the Bonds.

6. The law firm of Hawkins Delafield & Wood LLP, is hereby appointed to serve as Bond Counsel with respect to the issuance of the Bonds. Special Districts Association of Oregon

Advisory Services LLC is hereby appointed to serve as Municipal Advisor with respect to the issuance of the Bonds.

ADOPTED by the Board of Directors of Hood River Valley Parks and Recreation District, located in Hood River County, Oregon this 21st day of February, 2024.

**HOOD RIVER VALLEY PARKS AND
RECREATION DISTRICT
HOOD RIVER COUNTY, OREGON**

By: _____
President, Board of Directors

ATTEST:

By: _____
Secretary

**Hood River Valley Parks and Recreation District
(Hood River County, Oregon)**

RESOLUTION 23/24#4

**A RESOLUTION CALLING FOR AN ELECTION WITHIN HOOD RIVER VALLEY
PARKS AND RECREATION DISTRICT (HOOD RIVER COUNTY, OREGON)
REFERRING TO THE VOTERS A MEASURE IMPOSING A 5-YEAR LOCAL OPTION
LEVY FOR OPERATIONS AND ADOPTING A BALLOT TITLE**

WHEREAS, Oregon Revised Statutes Sections 266.410, 280.040 to 280.145, authorize the District to impose a five-year local option levy to provide funds to finance general operations of the District, subject to voter approval; and

WHEREAS, Hood River Valley Parks and Recreation District (the “District”) has determined that there is a need for funds to allow the District to fund general operations of the District; and

WHEREAS, the District is proposing a 5-year local option tax to be used for current services, programs, and general operations of the District;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors for Hood River Valley Parks and Recreation District, as follows:

Section 1. An election is called to be held in Hood River Valley Parks and Recreation District on May 21, 2024, for the purpose of submitting to the qualified voters of the District the question of a five-year local option levy for operations in the amount not to exceed [\$0.43] per \$1,000.00 of taxable assessed value beginning in [2024], the proceeds of which will be used to fund current services and programs, and to fund general operations of the District.

Section 2. The election will be conducted by Hood River County. The County Clerk for Hood River County is hereby instructed to prepare the ballots and to take other actions necessary to conduct the election.

Section 3. The District authorizes the Board President, District Director (each an “Authorized Representative”) or designee of any of those officials to finalize the ballot title for this operating levy in substantially the form attached hereto as Exhibit A but with such changes as the Authorized Representative shall approve (the “Ballot Title”), and to file the Ballot Title and explanatory statement, if required, with the District elections official.

Section 4. Ballots from the election shall be counted and tabulated and the results certified as provided by law. If the measure is approved by a majority of legal

voters who vote on the measure, the local option levy shall be imposed and shall take effect [July 1, 2024].

Section 5. Upon adoption by the Board, this Resolution, including the Ballot Title, shall be filed with the District elections official.

Section 6. The District elections official is authorized and directed to take such actions and to proceed with the election as provided by state law this resolution.

Section 7. This Resolution shall become effective immediately upon its adoption.

ADOPTED by the Board of Directors of Hood River Valley Parks and Recreation District, located in Hood River County, Oregon this 21 day of February, 2024.

**HOOD RIVER VALLEY PARKS AND
RECREATION DISTRICT
HOOD RIVER COUNTY, OREGON**

By: _____
Chairman, Board of Directors

ATTEST:

By: _____
Secretary

EXHIBIT A

NOTICE OF MEASURE ELECTION

**HOOD RIVER VALLEY PARKS AND RECREATION DISTRICT
HOOD RIVER COUNTY, OREGON**

NOTICE IS HEREBY GIVEN on February 22, 2024 (this should be the date that the SEL form is actually filed with the county), that a measure election will be held in the Hood River Valley Parks and Recreation District located in Hood River County, Oregon on May 21, 2024. The following shall be the ballot title of the measure to be submitted to the district's voters on this date:

CAPTION:

FIVE-YEAR OPERATING LEVY FOR PARK AND RECREATION SERVICES

QUESTION:

Shall the District impose \$0.43 per \$1,000 of assessed value for five years for operations starting in 2024-2025? This measure may cause property taxes to increase more than three percent.

SUMMARY:

If this levy is approved, Hood River Valley Parks and Recreation District will use funds to support recreation programming, park services, and facilities in the following ways:

- **Supporting annual operating costs for new and existing services and facilities, including increased costs associated with providing a new pool with community center and recreation space.**
- **Restoring natural areas and maintaining expanded parks and trails.**
- **Providing recreation opportunities, such as youth day camps, youth and adult sports, fitness, enrichment classes, life-saving swim lessons, teen and senior focused programs, and volunteer opportunities.**
- **Reducing barriers to access by offering outreach to diverse populations and scholarships to eligible individuals and families.**

The measure would provide for a local option operating levy at a rate not to exceed [\$0.43] cents per \$1,000 of taxable assessed value within the District for five years, beginning [July 1, 2024]. The proposed rate will raise approximately \$1,186,560 in 2024-25; \$1,222,198 in 2025-26; \$1,258,864 in 2026-27; \$1,296,629 in 2027-28; and \$1,335,528 in 2028-29 for a total of \$6,299,818.

The estimated tax cost for this measure is an ESTIMATE ONLY, based on the best information available from the county assessor at the time of the estimate and may reflect the impact of early payment discounts, compression, and the collection rate.

The following authorized District Election Authority hereby certifies the above ballot title is true and complete.

Signature of authorized District Election Authority

Date signed

Printed name of authorized District Election Authority

Title

EXHIBIT A

BALLOT TITLE

**HOOD RIVER VALLEY PARKS AND RECREATION DISTRICT
HOOD RIVER COUNTY, OREGON**

CAPTION: (10 WORD LIMIT)

BONDS TO REPLACE AQUATIC CENTER; FUND PARKS AND TRAILS

QUESTION: (20 WORD LIMIT)

Shall the District issue bonds not to exceed \$72,250,000 to provide parks, trails, and a community center with new pool? If the bonds are approved, they will be payable from taxes on property or property ownership that are not subject to the limits of sections 11 and 11b, Article XI of the Oregon Constitution.

SUMMARY: (175 WORD LIMIT)

If this measure is approved, Hood River Valley Parks and Recreation District will use bond proceeds for capital costs related to:

- Design and construction of a new pool with a community center and recreation space.
- Development of Westside Park with fields, play area, trails, and natural area.
- Acquiring and preserving park land including the purchase of Parkdale Park.
- Making local trail improvements and connections.
- Park improvements and natural area restoration, including parks maintenance shop.
- Site improvements, demolition, furnishing and equipment, and bond issuance costs.

The District would establish a citizen oversight committee to ensure proceeds are used for purposes indicated.

Bonds would mature in not to exceed 25 years from issuance and may be issued in series. The estimated annual average tax rate is approximately \$1.27 per \$1,000 of assessed property value. The actual levy rate may differ due to final interest rates and changes in assessed value.

Hood River Valley Parks and Recreation District

Budget vs. Actuals: Adopted Budget - FY23/24

January-24

General Fund

| | Actual | Total Budget | % of Budget |
|----------------------------------|---------------------|---------------------|---------------|
| Revenue | | | |
| Beginning Balance* | 1,059,611 | 1,100,000 | 96% |
| Admin Indirect Charges | 50,815 | 101,629 | 50% |
| Dividends/Credits/Refunds | 491 | 1,200 | 41% |
| Donations/Contributions | 0 | 0 | |
| General Admission | 88,640 | 215,871 | 41% |
| Grants | 52,754 | 41,500 | 127% |
| Innovative/Other Income | 6,103 | 23,885 | 26% |
| Interest Earned | 16,643 | 30,000 | 55% |
| Lessons | 20,404 | 42,437 | 48% |
| Merchandise Sales | 11,128 | 27,885 | 40% |
| Miscellaneous Revenue | 1,737 | 0 | |
| Rentals | 29,989 | 94,954 | 32% |
| Tax Revenue | 940,929 | 997,514 | 94% |
| Transfer In | 0 | 0 | 0% |
| Total Revenue | \$ 2,279,244 | \$ 2,676,875 | 85% |
| Expenditures | | | |
| | Actual | Budget | % of Budget |
| Bank Charges | 234 | 1,200 | 20% |
| Chemicals, Gasses and Fuel | 16,899 | 28,942 | 58% |
| Credit card & processing fees | 3,702 | 5,384 | 69% |
| Dues, Licenses & Subscriptions | 27,374 | 20,167 | 136% |
| Furniture and Equipment | 33,777 | 8,750 | 386% |
| Insurance - Liability & Wks Comp | 25,140 | 27,636 | 91% |
| Legal & Professional Fees | 67,471 | 72,000 | 94% |
| Meetings and Conferences | 645 | 3,500 | 18% |
| Merchandise Purchases | 7,793 | 17,500 | 45% |
| Office Expenses | 5,118 | 7,500 | 68% |
| Payroll Expenses | 490,197 | 1,019,845 | 48% |
| Promotional and Marketing | 1,680 | 5,500 | 31% |
| Rent or Lease | 3,017 | 2,000 | 151% |
| Reimbursement | 3,562 | 0 | 0% |
| Repair & Maintenance | 54,527 | 103,699 | 53% |
| Staff Wellness | 2,040 | 3,900 | 52% |
| Stationery & Printing | 1,535 | 1,260 | 122% |
| Subcontractors | 1,117 | 35,085 | 3% |
| Supplies | 27,941 | 36,251 | 77% |
| Taxes, Licenses and Fees | 2,205 | 0 | |
| Tools | 3,292 | 11,250 | 29% |
| Training and Travel | 6,836 | 13,320 | 51% |
| Uniforms/Safety Gear | 7,934 | 5,405 | 147% |
| Utilities | 88,641 | 186,980 | 47% |
| Total Expenditures | \$ 882,677 | \$ 1,617,074 | 55% |
| Other Expenditures | 0 | 0 | 0% |
| Capital Assets | 2,765 | 30,000 | 9% |
| Contingency | 0 | 35,000 | 0% |
| Reserves | 0 | 369,801 | 0% |
| Transfer Out | 450,000 | 450,000 | 100% |
| Unappropriated Ending Balance | 0 | 175,000 | 0% |
| Total Other Expenditures | \$ 450,000 | \$ 1,059,801 | 42% |
| Total All Expenditures | \$ 1,332,677 | \$ 2,676,875 | 49.78% |

Hood River Valley Parks and Recreation District

Budget vs. Actuals: Adopted Budget - FY23/24

January-24

Recreation Fund

| | Actual | Budget | % of Budget |
|------------------------------|-------------------|-------------------|-------------|
| Revenue | | | |
| Beginning Balance | 253,970 | 225,000 | 113% |
| HRC School Dist IGA | 88,585 | 177,160 | 50% |
| Contract Programs | 73,377 | 72,000 | 102% |
| In house Programs | 115,612 | 248,000 | 47% |
| Retail Sales + Misc. Revenue | 6,793 | 30,500 | 0% |
| Donations | 2,840 | 0 | 0% |
| Total Revenue | \$ 287,207 | \$ 752,660 | 38% |

| | Actual | Budget | % of Budget |
|---------------------------------|-------------------|-------------------|---------------|
| Expenditures | | | |
| Credit card & processing fees | 8,567 | 15,000 | 57% |
| Chemicals, Gasses and Fuel | 593 | 0 | 0% |
| Admin Indirect Expenses | 50,815 | 101,629 | 50% |
| Dues, Licenses & Subscriptions | 430 | 2,700 | 16% |
| Furniture and Equipment | 18,064 | 5,000 | 361% |
| Legal Fees | 1,305 | 0 | 0% |
| Meeting and Conferences | 354 | 0 | 0% |
| Payroll Expenses | 114,709 | 173,964 | 66% |
| Promotional and Marketing | 1,972 | 5,000 | 39% |
| Rent or Lease | 620 | 31,000 | 2% |
| Office Expenses | 274 | 0 | 0% |
| Staff Wellness | 278 | 800 | 35% |
| Stationery & Printing | 0 | 2,500 | 0% |
| Subcontractors | 47,906 | 60,000 | 80% |
| Supplies | 36,190 | 57,500 | 63% |
| Training and Travel | 498 | 3,000 | 17% |
| Uniforms/Safety Gear | 3,473 | 0 | 0% |
| Utilities | 1,880 | 1,400 | 134% |
| Repair & Maintenance | 0 | 2,500 | 0% |
| Reimbursements | 143 | 0 | 0% |
| Total Expenditures | \$ 288,070 | \$ 461,993 | 62% |
| Contingency | 0 | 25,000 | 0.00% |
| Capital Assets | 0 | 35,000 | 0.00% |
| Reserve | 0 | 160,667 | 0.00% |
| Unappropriated Ending Balance | 0 | 70,000 | 0.00% |
| Total Other Expenditures | \$ - | \$ 290,667 | 0.00% |
| Total All Expenditures | \$ 288,070 | \$ 752,660 | 38.27% |

Hood River Valley Parks and Recreation District

Budget vs. Actuals: Adopted Budget - FY23/24

January 30, 2024

System Development Charges Fund

| | TOTAL | | |
|---|-------------------|---------------------|--------------------|
| | Actual | Budget | % of Budget |
| Revenue | | | |
| Beginning Balance | 765,136 | 695,000 | 110% |
| System Dev Charges - Inside UGB | 37,737 | 239,360 | 16% |
| System Dev Charges - Interest Earned | 131 | 1,800 | 7% |
| System Dev Charges - Outside UGB | 64,762 | 168,960 | 38% |
| Total Revenue | \$ 867,767 | \$ 1,105,120 | 79% |
| Expenditures | | | |
| Bank Charges | 150 | 300 | 50% |
| Legal Services | 3,455 | 1,500 | 230% |
| Professional Fees | 0 | 1,500 | 0% |
| Total Expenditures | \$ 3,605 | \$ 3,300 | 109% |
| Other Expenditures | | | |
| Capital Outlay | 0 | 314,830 | 0% |
| Capital Projects - Campbell Property | 15,000 | 685,027 | 2% |
| Capital Projects - Parkdale Park | 0 | 22,500 | 0% |
| Capital Projects - Sherman House | 17,937 | 0 | |
| Capital Projects - South Side Extension | 6,650 | 0 | |
| Capital Projects - Westside Park | 5,069 | 0 | |
| Debt Interest | 0 | 5,641 | 0% |
| Debt Principle | 0 | 73,822 | 0% |
| Total Other Expenditures | \$ 44,656 | \$ 1,101,820 | 4% |
| Total All Expenditures | \$ 48,261 | \$ 1,105,120 | 4% |



**Hood River Valley Parks and Recreation District
Directors Report
Wednesday, February 25th, 2024**

Director Items

- **Recreation Immunity Legislative Fix Update** – A core group including League of Oregon Cities, Special Districts Association of Oregon, Oregon Recreation and Parks Association, Oregon Trails Coalition, Oregon Land Trusts, and Coast Visitors Associations are meeting with legislators and advocating for SB 1576, a near term solution to the Recreation immunity issues which will assure that walking, running, biking are defined as recreational activities under the statute and will clarify that improved and unimproved trails have same immunity. The bill will also set stage for a larger Recreational Immunity conversation in the interim.
- **Urban Renewal Board** – Will Norris the Urban Renewal Administrator for the City of Hood River has contacted us to see if we are interested in having a seat on the Urban Renewal Agency Board of Directors. The Port of Hood River has indicated that it makes sense for them to relinquish their dedicated board positions as the Agency's focus shifts away from the Waterfront and Downtown. Given the new Westside Urban Renewal Districts focus on Parks, they would like to see if we are interested in having a seat on the board.
- **Board Member Email Addresses** – We are checking in again to see if the board would like to have a separate email address they can check and send from. Right now, the board members have email addresses that are auto forwarded to an email address of your choosing, so if you reply to an email, it will come from the email address you set up. We can set it up so the board members are all on the districts Office 365 account so you can check and send email from your official email address. This switch will cost \$360 per year.