



**Hood River Valley Parks and Recreation District Regular Board Meeting  
Wednesday, January 17th, 2024, at 6:00 pm  
Hood River Aquatic Center**

**In Attendance:**

**Board:** Anna Cavaleri, Mike Howard, Christy Christopher, Nan Noteboom, Martha Ortega-Verduzco

**Staff:** Mark Hickok, Marcie Wily, Kelsey Barnes, Anthony Johnston

**Contractors:** Monica Morris

**Singer Lewak:** Kathy Wilson, Joe Cassidy

**Public:** None

In the physical absence of President Noteboom who attended via Zoom; Secretary Cavaleri called the meeting to order at 6:05 pm.

**1. Comments from General Public**

None

**2. Review Minutes from December 15, 2023**

Noteboom motioned to approve the December 15, 2023, minutes as presented. Christopher seconded. All approved.

**3. FY 2022/FY2023 Audit Report**

Kathy Wilson, auditor of Singer Lewak, presented the fiscal year 2022/2023 HRVPRD audit report. The auditors reported that the financial statements, in all material, reflect the modified cash-basis financial position of the governmental activities. The audit procedures did not detect any material misstatements that would require a correction by management. Since it was the first year of having a recreation program, the budgeted estimates were a bit off from the actuals. Hickok stated that since the district is now aware of the costs associated with recreation programming these totals will be more accurate in next year's budget financial statements. Wilson complimented the staff and said that she was very impressed with the level of financial control for the size of the organization.

**4. FY2024/2025 Budget Committee & Calendar**

Hickok presented the Board with the Budget timeline process. The 2024/2025 budget hearing is scheduled to take place on June 19th, which became a federal holiday after the date was chosen and will need to be rescheduled to a different date.

Christopher motioned to approve the Budget Committee & Calendar upon a revision to Resolution 23/24 #1 to change the regularly scheduled board meeting of June 19th, 2024, to June 12th, 2024. Noteboom both seconded. All approved.

There is currently one vacancy for the Budget Committee of 2024/2025, and the district will advertise for and appoint a new member to fill the position before the March 20th, 2024 Board Meeting.

**5. Strategic Planning**

Hickok presented several estimates from Opsis Architecture for the new Aquatic and

Community Center. The options vary based on the location, size, and amenities of the facility. He showed what the proposed bond and levy rates would look like for each option. After analyzing what other parks and recreation districts in the state provide in their communities, and from what they have heard from the public through outreach and surveys, the board members had a discussion on the final bond and levy proposal.

The district proposed a concept a land swap with the city and has also publicized a survey via its website to ask the community about the land swap proposition. Wily presented the board with the results of the survey. There were two different surveys conducted based on where residents reside. The results from 241 voters inside of city limits show that 85.36% of voters are in favor of moving the new aquatic and community center near Jackson Park. 13.39% think the new aquatic center and community should be built on the aquatics center's current site. 1.26% are not in favor of building a aquatic center and community. The results from 288 voters outside of city limits (surrounding areas such as Westside Hood River, Odell, and Parkdale) were extremely close in comparison with the above showing, 84.86%, 13.73%, and 1.41%; respectively.

Hickok showed the schedule of the strategic plan moving forward. The board will present at the City Council on January 22nd, 2024 and the school board on January 23rd, 2024 to share the survey results and ask their opinion on moving the location of the new Aquatic and Community Center.

The district plans to have another meeting on January 24th, 2024 at 5:00 pm to finalize numbers, lists, and ballot language for the proposed May ballot measure.

## 6. Reports

### Finance Report

Hickok gives the finance report. The district is about six months through the fiscal year. System Development Charges are lower than usual but expect more to come in during springtime. The Sherman house has sold which will increase revenue in the SDC account. The general fund is looking good, and revenue is at 81% of the current budget. Expenditure is overall looking good at a total of 47%, but office expenses are currently high so there will need to be some budget adjustments due to going more paperless. The recreation fund is also looking good, and revenue is exceeding expenditures by about \$70,000.

### Directors Report

Due to the winter storm, the aquatic center had to shut down for a couple of days and some programs were canceled due to inclement weather. Due to the weather, the aquatic center had some maintenance issues, and the staff was wonderful about keeping everything running smoothly.

The district is working on updating the employee handbook to reflect recent additions of new regulations and updated language.

Consultants have shared their draft plans for a park at the 780 Rand Road project. The district has waived SDC fees for this project in return for the city building a ½ acre park that will be open to the public.

#### a. Maintenance Report

Hickok introduced Anthony Johnston, who was hired as the district's Maintenance Supervisor in October. He has been keeping up with route maintenance including blowing leaves, cleaning bathrooms, aquatic center and pool maintenance, snow

plowing, etc. He has been an awesome addition to the Parks and Recreation team and the district is happy to have him.

Howard motioned to adjourn the meeting at 8:17 pm. Noteboom seconded. All approved.

Nancy Noteboom  
Approved  
[Signature]  
Attest

2-21-24  
Date  
21 Feb. 2024  
Date

